

SERVICE REQUEST FORM

Please complete this form and return it to:

concierge@awrcapital.ch

Upon receipt of your completed request form, AWR Private Residences Concierge will prepare a bespoke quotation including all selected services and respond on the same business day whenever possible.

Villa Anabelle, Roquebrune Cap-Martin, France

Villa Imperial, Zürich, Switzerland

CLIENT INFORMATION

Full Name/Company / Family Office (if applicable)

Property / Residence

Address

Telephone Number

Email Address

Arrival Date

Departure Date

Number of Guests

SERVICES REQUESTED

RESIDENCE MANAGEMENT

- Arrival Preparation
 - Residence Manager
 - Housekeeping
 - Laundry & Garment Care
 - Floral Arrangements
 - Grocery & Provisioning
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PRIVATE STAFF

- Private Butler
 - Private Chef
 - Sommelier
 - Housekeeping Staff
 - Additional Household Personnel
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TRANSPORTATION & AVIATION

- Chauffeur Service
 - Airport Arrival Service
 - Helicopter Transfer
 - Private Jet Charter
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SECURITY & PROTECTION

- Residential Security
- Executive Protection
- International Travel Security

WELLNESS & LIFESTYLE

- Personal Trainer
- Yoga Instructor
- Pilates Instructor
- Massage Therapist
- Hair Stylist
- Make-Up Artist

FAMILY SERVICES

- Nanny
- Private Tutor
- Educational Assistance

PET CONCIERGE

- Pet Sitting
- Dog Walking
- Veterinary Coordination
- Grooming Arrangements
- Pet Transportation
- International Pet Travel Assistance

EVENTS & ENTERTAINING

- Private Dinner
- Celebration / Event Planning
- Personal Shopping

Exclusive Restaurant Reservations

SPECIAL REQUESTS

CLIENT DECLARATION

I hereby request AWR Private Residences Concierge to prepare a bespoke quotation based on the services selected above.

AWR Private Residences Concierge will review the request and provide a tailored quotation including all requested services, associated fees and third-party costs.

Signature

Name

Date

AWR PRIVATE RESIDENCES CONCIERGE

A division of

AWR Capital GmbH
Baarerstrasse 137
CH-6302 Zug

www.awrcapital.ch
conciERGE@awrcapital.ch